



## DOG WALKING GUIDELINES

1. Dog walking times are from 1100-1230 and 1330-1500, except for Saturdays when the morning session is reserved for inductions and Tuesdays when the sanctuary is closed to the public and volunteers. **Wear your badge** so that it can be seen by the staff. When entering the main compound do not walk between the Iso kennels and the Vet Block, walk instead along the side of the catteries.
2. **Always** ask a member of staff to get the dog out for you and put the dog back into its kennel. Only staff members can hold the lead of a dog when inside the main compound.
3. We only allow one dog per adult. Children under the age of 5 are not allowed to accompany adults.
4. No person under the age of 18 is allowed to have sole charge of a dog; a **qualified** child must be accompanied by a **qualified** adult who will hold the dog on a second lead.
5. You must carry a switched on mobile phone with you in case of an emergency, the dog walker emergency number will be given to you at the induction. (**Note: this line is only to be used for emergencies.**) You must not talk or text on your phone while walking a dog as you must be focused on the dog's care.
6. You must wear a **hi-vis vest** when walking a dog. (The vest will be provided.)
7. Do not use an extending lead, only use the one provided. Keep the dog on a short lead when near another dog. **Do not allow two dogs to sniff each other.**
8. Always close a gate or door promptly behind you, do not leave it open for others to pass through.
9. Follow a **One-Way** system when walking in the wood. Go out of the rear gate and end your walk in the car park near reception.
10. **Do not let a dog off the lead under any circumstances.** It probably will not come back to you and could cause a fight or bite someone.
11. If a dog is wearing a muzzle, do not remove it under any circumstances.
12. Do not run with a dog as this can excite it and do not encourage dogs to jump up at you.
13. Do not feed treats to the dogs without asking as some dogs are on special diets.
14. If the conditions in the wood are considered to be unsafe you may exercise a dog in a compound or socialise with it in a quiet place. The staff will advise you of what action to follow. Dogs **must not** be walked on the road.
15. We have a dress code. In the winter months wellingtons are **compulsory**, while in the summer months stout footwear is still required. Trainers, sandals, flip-flops and high heels are unsuitable and must not be worn.
16. Always scoop the poop! There is a £1,000 fine for not doing so. Poo bags are provided and there are bins for their disposal on your return to the compound.
17. The dog is **your** responsibility while it is in **your** care. Please be sensible and abide by the country code.
18. You **must** read and sign your acceptance of the guidelines in the Holly Hedge Volunteer Safety Handbook.

**PLEASE BE AWARE THAT ANY BREACH OF THESE GUIDELINES MAY RESULT IN THE WITHDRAWAL OF BADGES AND VOLUNTEERING PRIVILEGES.**

**I understand and agree to abide by the guidelines set out above.**

Signed \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_